SMTP Server Setup

**SMTP Server Setup** 

Step 1: Click on Settings button.

Step 2: Click on System.

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4	JET Workflow	Search records	骗 EN 👻 🗘	🕫 😂 testuser testuser 😩 🗗		
	All Apps Dashboard Reports	Settings Import Export Personal	2 System Migrate Site			
MA	NAGE Forms		Import Template	Import From Excel	Import Users 👩 📥	
4	Users		Choose File No file chosen	Choose File No file chosen	Choose File No file chosen	
G	) Log		Import	Import to App	Import	
(	) Help			Import		

Step 3: Click on Manage button under SMTP Properties

Settings Import Export Personalisation System Migrate Site								
Security Settings Manage	SMTP Properties	Google map key key Save Cet key						
Bugs report Email jetteen@jetworkflow.com	Keep Automation History Days 10 Clear Logs Save	Optimize Tables						

Step 4: Fill in your SMTP details accordingly.

## Settings

Export	Personalisation	System	Migrate	Site
MTP Pro	perties			
erver	set value		For Gmail users, p	For Gmail users, please use the following
Port	set value			SMTP Port : set value
sername	set value		and also enable the use of lesser secure apps by going to the following U	
assword				https://myaccount.google.com/lesssecureapps?pli=1
Email	set value			
	Send Test Email	Save Se	etting	
e o s s	Export ITP Pro rver rt sername issword Email	Export Personalisation ATP Properties erver set value ert set value issword Email set value Send Test Email	Export       Personalisation       System         ITP Properties       Image: Set value       Image: Set value       Image: Set value         Irrt       Set value       Image: Set value       Image: Set value       Image: Set value         Issword       Image: Set value         Send Test Email       Save S       Save S       Save S	Export       Personalisation       System       Migrate         dTP Properties         rrver       set value          irt       set value          issword       set value          Email       set value          Send Test Email       Save Setting

## The following are the definitions of the fields:

- 1. SMTP Mail Server
- 2. SMTP Port Number
- 3. Username
- 4. Password
- 5. Sender's Email

**Note:** If you wish to use the Gmail SMTP server, please go to https://myaccount.google.com/lessecureapps?pli=1(https://myaccount.google.com/lesssecureapps?pli=1) and enable 'less secure apps'. Alternatively, use another SMTP server like SendInBlue(https://www.sendinblue.com/) or SendGrid(https://sendgrid.com/)

**Note:** If you find that you are not receiving any emails, please use a dedicated 3rd party SMTP server.

## **Jet Documentation**